

**GREATER MONCTON WASTEWATER COMMISSION  
APPROVED MINUTES OF REGULAR MEETING**

**DATE:** Thursday - June 16, 2016 at 6:00 pm  
TransAqua Riverview Operations Centre

**IN ATTENDANCE:** David Muir, Chair (ABSENT)  
George Somers, Treasurer  
Julie Thériault, Secretary  
Chanel Michaud, Commissioner  
Clarence Sweetland, Commissioner  
Win Pearce, Commissioner  
Kevin Rice, General Manager, GMWC

1. Chair's remarks and Approval of Agenda

J. Thériault, Acting Chair opened the public meeting.

Motion:

That the agenda be approved as modified.

- To add Items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6 and 5.1 from the Private Meeting to the agenda at Item 9.

**Moved By:** W. Pearce

**Seconded By:** C. Michaud

MOTION CARRIED

2. Approval of Meeting Minutes

2.1 Minutes of Special Meeting - June 3, 2016

Motion:

That the Minutes be approved as amended. To delete the word "Regular" from the title of the document, and at the Adjournment section, and replace it with the word "Special".

**Moved By:** W. Pearce

**Seconded By:** C. Michaud

MOTION CARRIED

2 abstentions - J. Thériault and G. Somers

2.2 Procès-verbal de la réunion du 19 mai 2016

Motion:

That the French Minutes be approved as presented.

**Moved By:** C. Michaud

**Seconded By:** C. Sweetland

MOTION CARRIED

2 abstentions - J. Thériault and G. Somers

2.3 Procès-verbal de la réunion du 3 juin 2016

Motion:

That the French Minutes be approved as amended.

**Moved By:** C. Michaud

**Seconded By:** C. Sweetland

MOTION CARRIED

3. Disclosures of Conflict of Interest

None

4. Consent Agenda

4.1 Items arising listed in Appendix 1

4.2 General Manager Report - June 2016

4.3 2016-2017 Property and Casualty Insurance Renewals Contract - Award

4.4 AD&D Policy for Commissioners

Motion:

To accept Items 4.1, 4.2 and 4.4 on the Consent Agenda as presented, and Item 4.3 as modified.

**Moved By:** C. Michaud

**Seconded By:** G. Somers

MOTION CARRIED

Following discussion the GMWC directed K. Rice to confirm if there is a rider on the policy and to check on the specific language with respect to Item 4.4 AD&D Policy for Commissioners, and report back to the Commission.

5. Submissions by Commissioners

5.1 No items this month

6. Business Matters

6.1 Correspondence regarding Funding Applications

6.1.1 No items this month

6.2 Tunnel Inspection video report and presentation

K. Rice provided a video presentation of the tunnel inspection that was recently conducted. The equipment used was brought to the attention of the GMWC by Peter Brown, lead operator. It was suggested that a congratulatory letter be sent to Peter Brown in recognition of his ingenuity and innovation.

6.3 Control System and SCADA System Update

K. Rice advised that this is ongoing work that has been budgeted for and is a continuation of upgrading of the whole SCADA system.

Motion:

That the Commission continue with the implementation of the Plant Control System upgrade with the complete changeover of the Main Pumping Station Control System in accordance with the progress report provided by the Director of Technical Services dated June 7, 2016 and as detailed in the proposal from ADM Systems Engineering Ltd. dated June 7, 2016 and to authorize the general manager to sign the PO for the quoted amount of \$119,500 and to include a contingency allowance of \$5,500 to be applied as needed to deal with extra time or extra components.

**Moved By:** W. Pearce

**Seconded By:** C. Michaud

MOTION CARRIED

7. Consideration of Issues Separated from the Consent Agenda

Nil

8. Supplemental Agenda

8.1 Approved Minutes of the Technical Committee meeting of Wednesday, May 11, 2016

Information item.

8.2 City of Dieppe Collector Sewer

The Chair provided some background details with respect to this matter. Discussion followed and further clarification was provided by K. Rice.

**Motion:**

That the GMWC proceed immediately with the construction of a 321 meter portion of the proposed Bourque Road and Chartersville Road forcemain in order to take advantage of a current road reconstruction project in that area and to avoid disturbing the newly constructed roadbed and to add this additional work to a current City of Dieppe contract with Modern Construction 1983 Limited which work will be done according to drawings prepared by R.V. Anderson and for the pricing received from Modern Construction in the amount of \$146,205.85 (plus H.S.T.) and to authorize the City of Dieppe to add to the current contract by Change Order and to authorize their consultant R.V. Anderson to provide contract management and field inspection on the same basis as to the overall contract and in accordance with the proposed engineering budget outlined in their letter dated June 15, 2016. It is further understood that once an agreement has been finalized between the City and the Commission, the City will invoice the Commission for repayment on the basis of progress claims and payments made to the contractor in accordance with the Shared Use and Cost Share Agreement that is being finalized at this time.

**Moved By:** C. Michaud

**Seconded By:** W. Pearce

MOTION CARRIED

8.3 **Governance Training for Commissioners**

A memo from K. Rice dated June 16, 2016 was reviewed. Following discussion it was agreed that comments and suggestions with respect to governance training should be forward to K. Rice by the end of next week, June 24, 2016.

**Motion:**

That the Commission direct the General Manager to develop a Scope of Training, solicit quotes from service providers and report back to the Commission for consideration for governance training.

**Moved By:** G. Somers

**Seconded By:** C. Sweetland

MOTION CARRIED

9. **Items arising from the Private Meeting**

**Motion:**

That Items 4.1, 4.2, 4.3, 4.4, 4.5, 4.6 and 5.1 being the Motions from the Private Meeting be ratified.

**Moved By:** C. Michaud

10. Information Items

- 10.1 Chair Letter to municipal Mayors and Council congratulating them on their election victories.
- 10.2 Chair Letter to Senator Carolyn Stewart Olsen acknowledging her comments to Minister Sohi regarding the TransAqua infrastructure project.
- 10.3 Chair Letter to Brian Kenny - change in GMWC Executive
- 10.4 New Clean Water and Wastewater Fund Application

K. Rice presented a memo dated June 9, 2016, and advised that the New Clean Water and Wastewater Fund Application has been completed and submitted.

- 10.5 Sponsorship requests in May/June 2016
- 10.6 Chair Letter to Minister Rousselle to provide an update on the TransAqua Upgrade Project (June 9, 2016)
- 10.7 Report on attendance to the 2016 HRANB conference
- 10.8 Report on attendance to the 2016 CWWA Window on Ottawa

Concerning item 10.7 and item 10.8, the reports were reviewed and all present commented that these types of reports are very informative and beneficial to the Commission and that they should be continued in the future when a representative attends such events.

11. Adjournment

Motion: That the meeting be adjourned.

**Moved By:** G. Somers

**Seconded By:** C. Sweetland

MOTION CARRIED

**The meeting adjourned at 7:45 p.m.**

**Next meeting - July 21, 2016**