

GREATER MONCTON WASTEWATER COMMISSION  
APPROVED MINUTES OF REGULAR MEETING

**DATE:** **Thursday - August 18, 2016 at 5:30 pm**  
TransAqua Riverview Operations Centre

**IN ATTENDANCE:** David Muir, Chair (Absent)  
George Somers, Treasurer  
Julie Thériault, Secretary  
Chanel Michaud, Commissioner  
Clarence Sweetland, Commissioner  
Win Pearce, Commissioner (Absent)  
Kevin Rice, General Manager, GMWC

1. Chair's remarks and Approval of Agenda

The Chair left the meeting at 5:30 p.m. due to a prior commitment and G. Somers chaired the public meeting. W. Pearce left the meeting at 5:30 p.m. due to a prior commitment.

Motion:

That the agenda be approved as modified.

- To add Items 4.1, 4.2, 5.1 and 7.1, from the Private Meeting to the agenda at Item 9.

**Moved By:** J. Thériault

**Seconded By:** C. Michaud

MOTION CARRIED

2. Approval of Meeting Minutes

2.1 Minutes of Regular Meeting - July 21, 2016

Motion:

That the Minutes be approved as presented.

**Moved By:** J. Thériault

**Seconded By:** C. Sweetland

MOTION CARRIED

2.2 Procès-verbal de la réunion du 21 juillet 2016

Motion:

That the French Minutes be approved as presented.

**Moved By:** C. Michaud

**Seconded By:** J. Thériault

MOTION CARRIED

3. Disclosures of Conflict of Interest

None

4. Consent Agenda

- 4.1 Items arising listed in Appendix 1
- 4.2 General Manager Report - August 2016
- 4.3 GMWC Employee Guides - Local 5217 and Management
- 4.4 CWWA Conference - GM Attendance Request
- 4.5 Communications Strategy Implementation Plan

Motion:

To accept Items 4.1, 4.2, and 4.4 on the Consent Agenda as presented. To move Items 4.3 and 4.5 to Item 7 on this Agenda.

**Moved By:** J. Thériault

**Seconded By:** C. Sweetland

MOTION CARRIED

K. Rice briefly reviewed the items in the General Manager's Report of August 2016.

5. Submissions by Commissioners

- 5.1 No items this month

6. Business Matters

6.1 Correspondence regarding Funding Applications

- 6.1.1 No items this month

6.2 Phase 2: Primary Treatment Detailed Design Contract - award

A memo dated August 12, 2016 from K. Rice was presented and discussed.

Motion:

That the Greater Moncton Wastewater Commission proceed with the detail design of the new Primary Clarifiers in accordance with the Preliminary Design Study

completed by CBCL Limited in 2015 with the intention of calling tenders for construction in early 2017 for substantial completion by March 2018. It is further recommended to award the detail engineering work for the Primary Clarifiers to CBCL Limited in accordance with the scope of work outlined in their letter proposal dated July 21, 2016. The recommendation to award this assignment to CBCL is based on the fact that they have recently completed the Preliminary Designs for the plant expansion, are in the process of completing detail design of the Preliminary Treatment Works and have offered a very competitive cost due to their familiarity with the installations and recent similar projects.

**Moved By:** J. Thériault

**Seconded By:** C. Michaud

MOTION CARRIED

### 6.3 CMMS Software Contract - award

A memo dated August 10, 2016 from K. Rice was presented and discussed.

Motion:

That the Commission approves the following:

1. Award the CMMS Software Contract to Lucity Canada in the amount of \$123,720.00 plus HST for the installation of the CMMS software (\$48,120) and 10 years of licensing costs (\$75,600); and
2. Authorize the General Manager to administer and make payments associated with this contract.

**Moved By:** J. Thériault

**Seconded By:** G. Somers

MOTION CARRIED

### 6.4 GMCC Sponsorship Request

K. Rice provided a memo dated August 10, 2016. Considerable discussion followed.

Motion:

That the GMWC will commit to continuing to support GMCC through membership registration and attendance at events.

**Moved By:** C. Sweetland

**Seconded By:** J. Thériault

MOTION CARRIED

## 7. Consideration of Issues Separated from the Consent Agenda

**MOTION:**

**Item 4.3 GMWC Employee Guides - Local 5217 and Management**

That Item 4.3 GMWC Employee Guides - Local 5217 and Management be tabled to the next meeting.

**Moved By:** J. Thériault

**Seconded By:** G. Somers

MOTION CARRIED

K. Rice provided a memo dated August 12, 2016.

**MOTION:**

**Item 4.5 Communications Strategy Implementation Plan**

That the Commission adopt the GMWC Communications Strategy Implementation Plan.

**Moved By:** C. Michaud

**Seconded By:** J. Thériault

MOTION CARRIED

8. **Supplemental Agenda**

No items this month

9. **Items arising from the Private Meeting**

**Motion:**

That Items 4.1, 4.2, 5.1, and 7.1 being the Motions from the Private Meeting be ratified.

**Moved By:** J. Thériault

**Seconded By:** G. Somers

MOTION CARRIED

10. **Information Items**

- 10.1 Approved Minutes of the Technical Committee meeting of June 16, 2016
- 10.2 News Release - compost closure due to lack of availability (July 18, 2016)
- 10.3 TJ Article: Sewer system experts use advertising to battle flushable wipes industry (July 28, 2016)
- 10.4 T&T Article: Metro residents discuss changing how we vote (July 30, 2016)
- 10.5 News Release - compost available to the public (August 3, 2016)
- 10.6 T&T Article: Riverfront toilets plagued by theft, garbage problems (August 4, 2016)
- 10.7 CBC Article: Solar panels stolen from Moncton's eco-friendly toilets (August 4, 2016)
- 10.8 Facebook post by Riverview citizen Chris MacDonald (August 10, 2016)



10.9 NBDELG Letter - Second Applications Intake to the Clean Water and Wastewater Fund (August 10, 2016)

11. Adjournment

Motion: That the meeting be adjourned.

**Moved By:** J. Thériault

**Seconded By:** C. Michaud

MOTION CARRIED

**The meeting adjourned at 6:20 p.m.**

**Next meeting - September 15, 2016**