



**GREATER MONCTON SEWERAGE COMMISSION
APPROVED MINUTES OF REGULAR MEETING**

DATE: **Wednesday – August 21, 2013 - 3:00 pm**
Wastewater Treatment Facility

IN ATTENDANCE: Winston Pearce, Chair
Chanel Michaud, Secretary - Treasurer
Daniel Bourgeois, Commissioner Absent for the first part of the meeting
Brian Hicks, Commissioner
Bernard LeBlanc, General Manager, GMSC
Julie Thériault, Commissioner

ABSENT WITH REGRETS: Clarence Sweetland, Commissioner

The Chair welcomed everyone to the meeting which is a reconvening of the meeting of August 15, 2013 and a quorum exists.

4. Financial and Administration

4.4 Letter of thanks to be sent to former treasurer D. Baker. Letter circulated and signed by all.

4.5 Avondale Construction

It was **Moved By:** Chanel Michaud and **Seconded By:** Julie Thériault to authorize payment to Avondale Construction Limited in the amount of \$14,737.43 payment of Certificate No. 12. **CARRIED**

5. Other – General

5.1 General Manager Report – August

B. LeBlanc presented General Manager's Report:

- XYZ strategy, branding, communications branding exercise – XYZ agreed to split the project in two phases, 2013 and 2014 phase each for \$45,000.00, the first one is communications and branding and the second one would be the compost commercialization project. They are



canvassing stakeholders and decision makers and getting their feedback on the Commission. We have always focused on what comes into the plant, but if we are looking at improving our imaging or branding, should we instead look at what comes out of the plant? Emphasize, outflow rather than inflow. Meeting with XYZ over the next few weeks, to incorporate what we have in budget and get XYZ's feedback in terms of how to position that, based on the feedback they have received from their interviews.

- Visit from Surfer Magazine - The reporter that is writing an article for surfer magazine visited yesterday, to meet with us and tour the facility as well. Proposed that a response be provided to the media about surfing in the river. Draft letter was presented.
- We are looking at advanced treatment and we will have it completed by 2020.
- B. LeBlanc met with Fred Blaney, partnership New Brunswick for the province and David Winters, the P3 arm of the Province.
- B. LeBlanc says had a good meeting with Province today. The Board for P3 Canada meets twice a year, before the end of the year they will have decided on this Phase V who gets the money. B. Hicks says it's very important that it be done right.
- New compost building update - On September 3rd, contractor expects to be on site to complete work, with all work expected to be completed in September and occupancy in October. The only outstanding issue being that the electrical inspector must buy in to the proposed electrical changes. J. Thériault suggests once it is all completed, should we do an open house? Commission agreed.
- Request for proposals to the IT people – Next priority. Five potential companies have been identified that could provide the service and they would be provided the information about our system, servers, email, etc. Late October seen as timeframe for decision on who should support our IT.
- GMSC Mission proposed as: "To provide reliable, cost-efficient and environmentally responsible wastewater transmission and treatment" and agreed to.



- GMSC Vision proposed as: “To be an outstanding environmental steward supporting regional planning, economic development, and quality of life for the communities of Dieppe, Moncton and Riverview”

5.2 Feedback on invitation to present to Council

C. Michaud says we already have our dates. Chair says we have dates for Dieppe. B. LeBlanc, this is really to accept our final budget. They want us to deal with the budget. Chair says we will try and get something going.

5.3 Gabbey Report – Commission Review

- ### 5.3.1
- Chair proposed that we have completed the review of Section 3 - GMSC GOVERNANCE AND TRANSPARENCY of the Gabbey Report.

It was **Moved By:** Chanel Michaud and **Seconded By:** Julie Thériault that the General Manager be directed to implement Section 3 of the Gabbey Report as finalized. **CARRIED**

- ### 5.3.2
- Section 5 - GMSC ORGANIZATION – General Manager Recommendations for September Meeting

It was **Moved By:** C. Michaud and **Seconded By:** Julie Thériault to direct the General Manager to implement section 5 of the Gabbey Report as finalized. **CARRIED**

It was agreed by all that if any of the commissioners who are absent at this meeting have any concerns regarding section 5 that the section will be revisited at a future Board meeting.

- ### 5.4
- Travel Request review – C. Allain

C. Allain requested approval to attend the Canadian Composting

It was **Moved By:** Julie Thériault and **Seconded By:** C. Michaud that Conrad Allain’s travel authorization be approved.

CARRIED

- ### 5.5
- Election of Secretary



It was **Moved By:** Julie Thériault and **Seconded By:** Brian Hicks that Clarence Sweetland be named Secretary of the GMSC. No other nominations were presented.

CARRIED

As a result, Chanel Michaud who had been acting as Secretary-Treasurer, will revert to the position of Treasurer of GMSC.

5.6 Website Updating Proposal

B. LeBlanc says there are a lot of good things being done, i.e. compost, new approaches since Auditor General's report, new commission members. Chair says we have a general agreement.

5.7 Draft Media Response to Recreational River Use

6. Information Items

6.1 Sweetland Press Release

7. Private Meeting

MOTION TO MOVE TO "PRIVATE" MEETING

It was **Moved By:** C. Michaud and **Seconded By:** J. Theriault to adjourn the general meeting.

CARRIED

The meeting went to "Private" meeting at 4:45 PM and came out at 5:30 PM