



**GREATER MONCTON SEWERAGE COMMISSION**  
**MINUTES OF SPECIAL MEETING**

**Continuation of Agenda Items from the March 15, 2012 Meeting**

**DATE:** Wednesday – March 21, 2012 – 11:00 am  
Wastewater Treatment Facility

**Chairman:** Winston Pearce, P. Eng., Chairman

**In attendance:** E. Pitre, Vice-Chairman  
D. Baker, Commissioner  
Chanel Michaud, Commissioner  
Brian Hicks, Commissioner  
C. Allain, Director of Operations  
R. Richard, Manager of Special Projects

The Chairman welcomed everyone to the meeting.

1. The Chairman advised that the meeting agenda items include the items not discussed and remaining from the March 15, 2012 regular meeting.

The chairman circulated the updated agenda at the beginning of the meeting. All present approved the agenda items and agreed with the Chairman to proceed.

2. Winston Pearce – Chairman

- 2.1 Auditor General's Report

It was agreed by all to refer discussion for this agenda item to the "In Camera Meeting" agenda item.

- 2.2 Committees

Further to the discussions during the recent orientation session, the chairman introduced the concept of creating committees to guide and make recommendations to the Commission regarding several specific areas.

The chairman requested the members present to reflect on which committees would be appropriate and requested discussion on the pros and cons regarding the creation of such committees. A lengthy discussion followed.



### Committees (Con't)

It was **Moved by:** C. Michaud **Seconded by:** E. Pitre that the following Commission committees be established:

1. Finance / Audit / Governance
2. Human Resources
3. Technical
4. Property & Long Term Strategy

Motion **Carried** with one nay vote recorded by B. Hicks.

The Terms and Reference and make-up of the committees will be discussed and approved at a future meeting.

### 2.3 Renewal of Approval to Operate

C. Allain advised that the current "Certificate of Approval to Operate" is valid to March 31, 2013. C. Allain advised that he recently met with representatives of the Department of Environment and that the renewal will take into consideration the results of the "Risk Assessment" studies being currently undertaken and the new Federal Regulations when in force.

The Commission will be kept informed on the renewal requirements.

### 2.4 Audit and AGM

The Chairman noted that the current by-laws stipulate that the GMSC will hold an annual meeting of its members and have annual audited statements presented and approved.

It was noted that the meetings were not public in the past.

B. Hicks requested the status of the audited financial statements for 2011. R. Richard advised that the auditors were in the process of finalizing the audit and should have completed for presentation to the Commission at the next meeting.

It was **Moved by:** D. Baker **Seconded by:** E. Pitre that the GMSC Annual Meeting will be held at a location to be determined and the general public will be invited to attend. The Mayors including the members of council of the municipalities of Moncton, Riverview and Dieppe will receive official notification. It is intended to have the meeting in the spring of 2012 with the date and location to be determined by the Commission. **Carried.**



2.5 Circulation of Minutes of Meetings to Municipalities and Translation

It was **Moved by:** C. Michaud **Seconded by:** D. Baker that the GMSC regular meeting minutes be translated and circulated to the managers of the three municipalities and that the minutes be posted on the GMSC Web Site. **Carried.**

3. Next Meeting

Thursday, April 26, 2012, 4:00 pm

4. In Camera Meeting

All members present agreed to enter the "In Camera Meeting" and C. Allain and R. Richard left the meeting.

C. Allain was later requested to attend the meeting.

4.1 Motion for Commission ratification from In Camera Meeting

C. Michaud recorded the following motion:

It was **Moved by:** C. Michaud **Seconded by:** B. Hicks that all trips outside the Maritimes are temporarily banned unless pre-approved by the Commission with the Director of Operations recommendations on appropriate form. **Carried.**

Prepared by:

Roland P. Richard, P. Eng., FEC  
Manager of Special Projects

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