



Greater Moncton Sewerage Commission  
Commission d'épuration des eaux usées du Grand Moncton

**GREATER MONCTON SEWERAGE COMMISSION**  
**MINUTES OF REGULAR MEETING**

**DATE:** Thursday – August 23, 2012 - 4:00 pm  
Wastewater Treatment Facility

In attendance: Winston Pearce, P. Eng., Chair  
E. Pitre, Vice Chair  
D. Baker, Treasurer  
B. Hicks, Commissioner  
C. Michaud, Secretary  
C. Allain, Director of Operations  
R. Richard, Manager of Special Projects

1.0 Chairman's remarks and approval of Agenda

The Chair welcomed everyone to the meeting.

The following items were added to the agenda:

4.3 – exp. Consultants Energy Study Update – C. Allain  
5.3 – Revenue Analysis – D. Baker

It was **Moved by:** C. Michaud **Seconded by:** E. Pitre to approve the agenda as amended.  
**Carried.**

2.0 Minutes of Meeting

2.1 Minutes of Regular Meeting – July 19, 2012

It was **Moved by:** C. Michaud **Seconded by:** E. Pitre to adopt the Minutes of the Regular Meeting of July 19, 2012 as presented in both languages. **Carried.**

2.2 Business arising from Minutes

2.2.1 Municipal Capital Borrowing Board - Report

Referred to a later item on agenda.

2.2.2 NB Power – Method of Payment

Referred to a later item on agenda.

2.2.3 Revenue Analysis

Referred to a later item on agenda.

2.2.4 RV Anderson Report – Babineau Creek Trunk Sewer Upsizing

Referred to a later item on agenda.



2.2.5 Study on GMSC Collector Sewers

Referred to a later item on agenda.

2.2.6 Request for Proposals – Banking Investments

R. Richard advised that the invitations have been sent out and the deadline for receipt is September 14, 2012.

2.2.7 Human Resources Review – P. Battah

The Chair advised that P. Battah had completed his review and is expected to submit a report in September.

2.2.8 Distribution of 2012 Budgets to Municipalities

R. Richard advised that the distribution to the municipalities has been done.

3.0 Payables – July 2012 Payables

It was **Moved by:** C. Michaud **Seconded by:** D. Baker that the payables be approved as presented. **Carried.**

**NOTE:** E. Pitre left the meeting at this point in the agenda because of other commitments.

The Chair remarked that this was the last official Commission Meeting for Mr. Pitre and thanked him for his long service. A commemorative plaque was presented to Mr. Pitre.

4.0 Capital Construction Program, Engineering Studies

4.1 Progress Claim # 340 by R. V. Anderson

C. Allain provided a brief summary on the on-going planning and preliminary engineering being completed by R.V. Anderson on the Virginia Pumping Station Project. C. Allain advised that the draft report is expected for presentation before the September regular Commission meeting.

C. Allain also provided the objective and background for the Tunnel Risk Assessment Study being carried out by RV Anderson.

4.2 Compost Facility – Avondale Certificate of Payment No. 1 and No. 2

It was **Moved by:** C. Michaud **Seconded by:** B. Hicks that Certificate of Payment No. 1 and No. 2 to Avondale Construction Ltd. for the GMSC – Compost Facility Garage, as recommended by exp. Consultants and supported by the Director of Operations be approved as presented. **Carried.**

Following a discussion on the process for approval of “Extra Work Items” and future claims, C. Allain was requested to submit a recommended process for the approval of future “Extra Work Items” for this project. C. Allain to report at next meeting.



#### 4.3 exp. Consultants Energy Study Update

C. Allain presented an update on the study completed by exp. Consultants and progress to date.  
C. Allain reviewed the concepts and potential investigations being evaluated and studied regarding the energy users and potential reductions and efficiencies within our operations. Concepts on the main pumps, lighting, heating and ventilation systems, dewatering, etc. were generally discussed.

C. Allain advised that a Pilot Study is being developed for the extraction of heat from the wastewater which could have great potential. More information will be presented.

C. Allain confirmed that he had received the final draft from exp. Consultants and is currently reviewing the document.

The final report is projected to be submitted soon.

#### 5.0 Financial and Administration

##### 5.1 Monthly Financial Report – June 2012

D. Baker provided a brief summary on the financial statements. He commented that no unusual trends are noted according to the statements presented.

It was Moved by: D. Baker Seconded by: B. Hicks that the financial report be approved as presented. Carried.

##### 5.2 Feedback on Riverview Council Presentation

D. Baker provided an overview of the presentation that he and C. Allain made to the Riverview Council on August 13, 2012. He noted that a power point presentation was used.

The following highlights were presented:

- History of GMSC
- Long Term Strategy
- Pay as you go approach
- Reserve funds
- History of user rates
- New Environmental Federal Regulations
- Background on recent user rate increases

D. Baker noted that the presentation was well received and the Riverview Council adopted a resolution authorizing remittance of the extra user rate increase amount for 2012.

##### 5.3 Revenue Analysis

D. Baker provided explanation and background on the current method of evaluation of equivalent user units by Auditor AC Stevenson and Partners on a yearly basis.

There are no concerns to report at this point in time and the Status Quo is suggested.



## 6.0 Other - General

The Chair suggested that Item 6.4 be discussed at this point of the agenda because B. Hicks advised that he needed to leave the meeting.

### 6.4 Babineau Creek Trunk Sewer – Dieppe Collector Sewer Strategy Evaluation Option

The report from C. Allain dated August 21, 2012 and the report from R.V. Anderson dated August 10, 2012 including the letter from the City of Dieppe dated June 15, 2012 regarding the Babineau Creek Trunk Sewer renewal project were discussed in detail.

Following a detail discussion, a motion to recommend the upsizing of the Babineau Creek Trunk Sewer was Moved by C. Michaud and Seconded by D. Baker, however it was agreed by all present that the final wording capturing the intent of the discussion would be prepared by staff and circulated the next day prior to the final vote.

**NOTE: B. Hicks left the meeting**

The following motion as confirmed by e-mail dated August 31, 2012 from the Chair, W. Pearce, was **Moved by:** C. Michaud and **Seconded by:** D. Baker and **Carried** with one (1) nay vote by B. Hicks.

#### **MOTION**

The GMSC recommends that the City of Dieppe proceed with the upsizing of the Babineau Creek Trunk Sewer to meet the future GMSC long term conveyance strategy for the City of Dieppe which will include re-directing future flows from the Melanson Road drainage basin and the Fox Creek drainage basin.

The GMSC has concluded that prior to GMSC committing to any funding for the cost of upsizing the Babineau Creek Trunk Sewer, or the potential ownership of the Babineau Creek Trunk Sewer or any other major collector sewers in Dieppe, Moncton or Riverview, a review/evaluation is required on the current network of GMSC collector sewers with the objective of determining if the network needs to be expanded to meet future needs. The development of a clear policy outlining definitions, ownership, cost sharing formulas, responsibilities of the GMSC, etc., will be developed as part of this review/evaluation. The GMSC further undertakes to complete as quickly as possible the review/evaluation with the participation of the recently formed GMSC/Municipal Technical Committee comprising representatives of Moncton, Riverview and Dieppe.

### 6.1 Memo regarding NB Power Monthly Bill

R. Richard referred to his memo dated August 20, 2012. It was agreed that the current payment procedure would be maintained until the new "Collective Billing" upgrade is offered by N.B. Power.

It was agreed that the monthly cheque to NB Power would be signed after the exact billing amount is known. The Commission members agreed to sign when needed.

### 6.2 Municipal Capital Borrowing Board (MCBB)

R. Richard presented his summary report dated August 19, 2012 on the requirements for GMSC for application for authorization to borrow for capital projects from the Municipal Capital Borrowing Board (MCBB).



6.3 Wastewater Systems Effluent Regulations (WSER)

R. Richard presented his summary report dated August 17, 2012 on the new Wastewater Systems Effluent Regulations (WSER) including the timeline for compliance by GMSC.

6.5 Atlantic Canada Water and Wastewater Association (ACWWA)

It was **Moved by:** C. Michaud **Seconded by:** D. Baker that the travel authorization for R. Richard to attend the Atlantic Canada Water and Wastewater Association (ACWWA) in Charlottetown, PEI be approved as submitted. **Carried.**

7.0 Winston Pearce

7.1 Review of progress on Bill 56 implementation

The Chair advised that he would contact the Managers of Moncton, Riverview and Dieppe to inquire on the status of appointments and re-appointments of the representatives to the Greater Moncton Sewerage Commission by each Municipality and the length of terms in accordance with the new Bill 56.

7.2 Composting Facility Garage – Contract Signing

The Chair advised that all documents have been signed.

7.3 GMSC Collector Sewer Policy

Discussed in agenda item 6.4

7.4 Capital Operating Budget

The Chair noted that the preparation of the 2013 budget needed to commence soon in order to be ready for presentation to the municipalities in accordance with the new Bill 56 requirements.

7.5 The need for a Technical Committee Meeting in September

It was suggested by the Chair that a second GMSC Municipal Technical Committee meeting should be scheduled in mid-September. Staff to follow up and confirm date for meeting.

8.0 Next Meeting

The regular scheduled monthly meeting is set for September 20, 2012 at 4:00 p.m. at the Plant. A special meeting of the new Commission will be scheduled prior to the regular monthly meeting when all new members are appointed. Date to be determined.

Motion to Adjourn by D. Baker at 8:00 pm.

Prepared by:

Roland P. Richard, P. Eng., FEC  
Manager of Special Projects