

**GREATER MONCTON WASTEWATER COMMISSION  
APPROVED MINUTES OF REGULAR MEETING**

**DATE:** **Wednesday, February 22, 2017 beginning immediately  
after the Private Meeting**

**IN ATTENDANCE:** David Muir, GMWC Chair  
Chanel Michaud, GMWC Treasurer  
Clarence Sweetland, GMWC Secretary  
Michel Desjardins, Commissioner  
Kevin Rice, General Manager, GMWC  
Jennifer Langille, Director of Finance & Administration, GMWC

**ABSENT:** Mylène Roy, Commissioner  
Bryan Inglis, Commissioner

**1. Chairman's remarks and approval of Agenda**

The Chair opened the public meeting.

**Motion:**

That the agenda be approved as amended.

- To add Items 4.1, 4.2 from the Private Meeting to the agenda at Item 9.

**Moved by:** Clarence Sweetland

**Seconded by:** Chanel Michaud

**MOTION CARRIED**

**2. Approval of Meeting Minutes**

**2.1 Minutes of Regular Meeting – January 19, 2017**

**Motion:**

That the Minutes be approved as amended to include Michel Desjardin's submission as Item 5.1.

**Moved by:** Michel Desjardins

**Seconded by:** Chanel Michaud

**MOTION CARRIED**

2.2 Procès-verbal de la réunion du 19 janvier 2017

Motion:

That the French Minutes be approved as amended to include Michel Desjardin's submission as Item 5.1.

**Moved by:** Michel Desjardins

**Seconded by:** Chanel Michaud

MOTION CARRIED

3. **Disclosure of Conflict of Interest**

None

4. **Consent Agenda**

K. Rice briefly reviewed the General Manager Report for February 2017. Discussion followed and various questions asked were clarified by K. Rice.

- 4.1 Items arising listed in Appendix 1
- 4.2 General Manager Report –February 2017
- 4.3 GMWC Issues Management Plan
- 4.4 GMWC Government Relations Training
- 4.5 2014-2018 GMWC Strategic Plan Update
- 4.6 GMWC Public Meeting Protocol

Motion:

To accept items 4.1, 4.2, 4.3, 4.4 and 4.5 on the Consent Agenda as presented and move Item 4.6 as Item 7.1 for discussion and to give the General Manager direction.

**Moved by:** Clarence Sweetland

**Seconded by:** Michel Desjardins

MOTION CARRIED

## 5. Submissions by Commissioners

5.1 No Items this month

## 6. Business Matters

6.1 2016 Annual Report

Motion:

That the Commission accept the 2016 Annual Report as presented and forward for translation.

**Moved by:** Michel Desjardins

**Seconded by:** Chanel Michaud

MOTION CARRIED

6.2 2016 AGM Presentation

Motion:

That the Commission accept the 2016 AGM Presentation as presented and forward for translation.

**Moved by:** Clarence Sweetland

**Seconded by:** Chanel Michaud

MOTION CARRIED

6.3 GMWC / BMO US fund account de-activation vs re-activation

Motion:

That the Commission approve the closure of the US Bank Account 02934797963 with a balance of \$144.30.

**Moved by:** Michel Desjardins

**Seconded by:** Chanel Michaud

MOTION CARRIED

6.4 Purchasing Policy Amendment

Motion:

That the Commission amend the GMWC Purchasing Policy to increase the Pre-Approved Budget Expenditure for GMWC Staff from \$250 to \$1000.

**Moved by:** Chanel Michaud

**Seconded by:** Clarence Sweetland

MOTION CARRIED

6.5 2017 ACWWA Sponsorship request

Motion:

That the Commission approve sponsoring the 2017 ACWWA Conference in the amount of \$1,000 (Bronze Sponsor).

**Moved by:** Clarence Sweetland

**Seconded by:** Michel Desjardins

MOTION CARRIED

6.6 Fox Creek WWPS Upgrade Detail Design – award

Motion:

That the Commission award the Fox Creek WWPS Upgrade Detail Design to Crandall Engineering Ltd. in the amount of \$91,030 not including HST plus an additional fee of \$15,610 not including HST to be applied if the Commission selects the dry well/wet well configuration following completion of the Preliminary Design phase.

**Moved by:** Chanel Michaud

**Seconded by:** Michel Desjardins

MOTION CARRIED

7. **Consideration of Issues Separated from the Consent Agenda**

7.1 GMWC Public Meeting Protocol

Motion:

That the Commission direct the General Manager to develop a Public Meeting Procedural Policy for consideration.

**Moved by:** Michel Desjardins

**Seconded by:** Chanel Michaud

MOTION CARRIED

## 8. Supplemental Agenda

No items this month

## 9. Items arising from the Private Meeting

### Motion:

That items 4.1 and 4.2 being the Motions from the Private Meeting be ratified.

**Moved by:** Chanel Michaud

**Seconded by:** Clarence Sweetland

MOTION CARRIED

## 10. Information Items

- 10.1 Approved Minutes of the Technical Committee meeting of January 18, 2017
- 10.2 T&T Article: Sewage boat saving TransAqua thousands (January 23, 2017)
- 10.3 T&T Commentary: Sailing the sewage seas, for big savings (January 25, 2017)
- 10.4 Buzz Local Interview with Peter Brown [www.facebook.com/buzzlocalmrd/](http://www.facebook.com/buzzlocalmrd/) (January 25, 2017)
- 10.5 Biosolids Certificate of Conformity
- 10.6 T&T Article: 'Working together is about everyone winning': mayors (February 2, 2017)
- 10.7 2017 GMWC Social Media messages
- 10.8 Infrastructure Canada Letter regarding Environment and Aboriginal Peoples requirements

## 11. Adjournment

Motion: That the meeting be adjourned.

**Moved by:** Clarence Sweetland

**Seconded by:** Michel Desjardins

MOTION CARRIED

**The meeting adjourned at 5:57 p.m.**

**Next meeting – March 16, 2017**