

**GREATER MONCTON WASTEWATER COMMISSION
APPROVED MINUTES OF ANNUAL GENERAL MEETING
OF THE COMMISSION'S 2021 FISCAL YEAR**

DATE: Friday, March 25, 2022 at 10:00 AM

LOCATION: Riverview Town Hall, Council Chamber

PRESENT: Michel Desjardins, Chair
Jennifer Dingman, Treasurer
Brenda Dore Kidney, Commissioner
Yves Gagnon, Secretary
Gerald Lundquist, Commissioner (virtual)
JP Ouellette, Commissioner

REGRETS:

INVITED: Sharon McGrath, GMWC Director of Finance and Administration
(virtual)
Kevin Rice, GMWC General Manager

1. Meeting Called to Order

The Chair welcomed everyone to the Greater Moncton Wastewater Commission Annual General Meeting. The Chair acknowledged the presence of all attendees in-person and virtually. The Chair acknowledged David Muir, past Chair of the Commission and Doug Baker, past Commissioner with the Commission who attended in person. The Chair introduced the Commissioners M. Desjardins, Chair representing Moncton, B. Dore Kidney, Secretary representing Moncton, JP Ouellette, Treasurer representing Dieppe; J. Dingman, Commissioner representing Riverview; Y. Gagnon, Commissioner representing Dieppe; and G. Lundquist, Commissioner representing Riverview.

The Chair thanked the Town of Riverview for hosting the 2021 AGM and informed everyone that simultaneous translation headsets were available at the back of the hall. He also indicated that printed materials are available which include a copy of the Agenda, Minutes of the 2020 Annual General Meeting, the 2021 Annual Report, the new GMWC Infrastructure Report Card and various communications brochures.

2. Adoption of Agenda

Motion:

That the Agenda be approved as presented.

Moved by: Brenda Dore Kidney

Seconded by: Jennifer Dingman

MOTION CARRIED

3. Approval of Minutes of the 2020 Annual General Meeting held on April 16, 2021

Motion:

That the Minutes be approved as presented.

Moved by: Yves Gagnon

Seconded by: JP Ouellette

MOTION CARRIED

4. 2021 Financial Statements to December 31, 2021

The Treasurer, JP Ouellette, advised that his report is on page 19 of the 2021 Annual Report and read it to the audience and respectfully submitted the Treasurer's Report.

JP introduced the representative from Deloitte, Stephen Lund, to present the Report of the Auditors on the 2021 Financial Statements.

5. Report of the Auditors on the 2020 Financial Statements

Mr. Lund asked the audience to turn to page 22 to view their unmodified opinion for the year ended December 31, 2021. Mr. Lund mentioned the audit procedures and controls and that there were no instances of fraud or suspected fraud. Mr. Lund highlighted a few of the more notable items on the Statement of Financial Position from Page 24, the Statement of Operations at page 25, Statement of Changes in Net Financial Assets on Page 26, Statement of Cash Flows on Page 27 and the Notes to the Financial Statements that provide more detail beginning on page 28 of the 2021 Annual Report. Mr. Lund directed the audience to page 36 and highlighted the WWTF Upgrade and Modernization Project claims audit as a separate audit that was completed to confirm the accuracy of TransAqua's claim submissions to Infrastructure Canada and Regional Development Corporation. Deloitte issued an unmodified opinion finding no issues related to this audit.

JP Ouellette thanked Mr. Lund and informed the audience that the Commission approved the 2021 Financial Statements as of December 31, 2021 and to accept the Auditor's Report at their February 17, 2022 Public Meeting.

6. Looking back at 2021 and ahead to 2022

The Chair provided a Presentation Overview and indicated the following topics would be covered.

- 2019-2023 GMWC Strategic Plan
- 2021 Operations Update
- WWTF Upgrade and Modernization Project Update
- GMWC Capital Plan
- Looking forward into 2022

The Chair reiterated the GMWC's Vision and Mission statements. He delivered a review of the 2019-2023 Strategic Priorities that included the Strategic Plan Goals and Objectives that were met in 2021 including ongoing communications using the Public Information Booth, the Win your Water and Sewer Bill up to \$1,000 contest and an advertising partnership with Eco360 and the Moncton Wildcats. The Solar Power Feasibility Study, Rate Analysis and 15-year Asset Replacement Program was completed. He delivered a Governance update informing the audience that Jennifer Dingman accepted a second 4-year term from the Town of Riverview. The Commission submitted a request to the New Brunswick Auditor General to review the Upgrade Project Contract Award process. The Commission approved various policy amendments and the GMWC Vaccination Policy. The Chair then introduced Kevin Rice, General Manager, to continue with the presentation.

K. Rice provided an update on the accomplishments of the staff and operations during 2021. A few highlights included:

- Cyber Secure Canada certification
- Regional Wastewater and Combined Sewer Overflow Strategy
- GMWC Asset Management Plan
- Ongoing partnership with Eco360
- Six Sigma training
- Health and Safety Goal
- Outlined the WWTF Upgrade and Modernization Project accomplishments in 2021 with pictures
- Update regarding the 2021 GMWC Capital Plan that included the Fox Creek WWPS Upgrade and the Bourque Road forcemain and the upcoming 2021 GMWC Capital Plan
- Looking Forward into 2022 includes the development of an Energy Management System, video communications strategy, pipe turbine feasibility study, working with stakeholders regarding the Moncton North End odour issue, updating the Greenhouse Gas Study and complete a new compost toilet design.

The Chair opened the floor to questions.

7. Questions

Stephane Theriault with the City of Dieppe pointed out a discrepancy with Schedule 2 of the GMWC Audited Financial Statements. Stephen Lund will review and provide a response.

The Commission Chair commented that 2021 was an amazing year for the Petitcodiac River with the efforts that have been undertaken by many organizations to help improve the water quality.

8. Other Business

None

9. Adjournment

The Chair thanked everyone for attending, that the Commissioners will be having a meeting directly following the AGM or the Commission to elect their 2022 Executive Officers.

Motion:

That the Commission adjourn the 2021 GMWC Annual General Meeting.

Moved by: Brenda Dore Kidney

Seconded by: Jennifer Dingman

MOTION CARRIED

The meeting adjourned at 10:47 am.