

**GREATER MONCTON WASTEWATER COMMISSION  
 APPROVED MINUTES OF REGULAR MEETING**

**DATE:** **Thursday - August 20, 2015 at 4:00 pm**  
**GMWC Riverview Operations Centre**

**IN ATTENDANCE:** Win Pearce, Chair  
 Chanel Michaud, Treasurer  
 Clarence Sweetland, Secretary  
 Julie Thériault, Commissioner (absent)  
 George Somers, Commissioner (absent)  
 David Muir, Commissioner  
 Michael Asplet, Interim General Manager, GMWC

1. Chair's remarks and Approval of Agenda

1.1 Chairman's Remarks

The Chair welcomed everyone to the meeting and noted that although there were two Commissioners missing, quorum was maintained.

1.2 Approval of Agenda

The Agenda was circulated and reviewed.

It was **Moved By:** D. Muir and **Seconded By:** C. Michaud to approve the Agenda as presented. **CARRIED**

2. Minutes of Meeting

2.1 Minutes of Regular Meeting - July 16, 2015

The minutes were reviewed.

It was **Moved By:** D. Muir and **Seconded By:** C. Sweetland to approve the minutes as circulated. **CARRIED**

2.2 Procès-verbal de la réunion du 18 juin 2015

**Tabled to the September meeting.**

2.3 Procès-verbal de la réunion du 16 juillet 2015

**Tabled to the September meeting.**

3. Matters Arising

3.1 Matters Arising - Appendix 1

All items identified in Appendix 1 are dealt with separately as agenda items below.

**Conrad Allain joined the meeting**

4. Capital Construction Program, Engineering Studies

4.1 Capital Projects

4.1.1 Gantt Chart - Schedule and Progress on 2015 Major Capital Projects

The document was reviewed. It was agreed that the Gantt Chart should be updated and where the wording “on hold” was used, it should read “on hold pending outcome of funding or investment decisions”.

4.1.2 Compost Project Status Report

The status report dated August 14, 2015 from C. Allain was reviewed.

4.2 Equipment and Contracts - Recommendations and Awards

4.2.1 The curing pad will be looked at next month when the business case will be ready and presented.

4.3 Engineering Studies/Reports

4.3.1 Bourque Road Forcemain & Pumping Station - Evaluation of Proposals for Engineering Services

The project will involve the Commission completing the Preliminary Design of a Forcemain on Bourque Road and a Pumping Station at Melanson Road for re-directing existing and projected long term flows of the Melanson drainage basin to a newly constructed Babineau Creek Trunk Sewer thus mitigating high costs and environmental constraints of the Commission upgrading its Collector Sewer along the river. A request for proposal was posted on NBON to seek engineering proposals and six submissions were received.

Having been evaluated on a technical and financial aspect, staff recommends awarding to Stantec on the basis of the proposal received and stated deliverables.

It was **Moved By:** C. Michaud and **Seconded By:** D. Muir to award the engineering assignment to Stantec in the amount of \$34,500.64 on the basis of their Technical and Financial proposal dated July 17, 2015 subject to the technical staff reviewing the work plan and deliverables prior to execution of the engineering agreement. **CARRIED**

#### 4.3.2 Jonathan Creek Area Collector Sewer Relocation - Evaluation of Proposal for Engineering Services

In accordance with the Commission's minutes of June 18th, which stated: "It was agreed that the GMWC will negotiate its contract with the consultant appointed by CN to produce a design and tender document to relocate the GMWC collector". Thus, staff was authorized to negotiate the engineering for the relocation of the GMWC Collector Sewer in the Jonathan Creek Area with the consultant appointed by CN. A proposal was received from Crandall Engineering (CN's appointed consultant) following a meeting to discuss the scope of the project, the schedule and other issues. Having reviewed the project estimated cost and engineering budget, the staff recommends proceeding on that basis.

It was **Moved By:** C. Sweetland and **Seconded By:** C. Michaud to award the engineering assignment to Crandall Engineering for the design, construction supervision and contract management in accordance with their proposal dated July 30, 2015 with

corresponding engineering fees of \$85,552.00 plus expenses for a total of \$89, 152.00. **CARRIED**

4.3.3 **Biological Nutrient Removal Treatment Process Implementation Consideration for Going Forward**

On June 28, 2015 TransAqua announced that it was no longer pursuing public-private partnership. A discussion on considerations for going forward were held at the Aug. 20, 2015 meeting based on a draft document prepared by technical staff entitled “Biological Treatment – Considerations for Going Forward”.

Considering that the public-private is no longer an option, that time is of essence to initiate the projects, that the full Design and Construction of Preliminary Treatment (Bar Screens, Grit Tanks, Septage Receiving) is included in the approved 2015 capital budget.

It was **Moved By:** D. Muir and **Seconded By:** C. Sweetland that the Commission proceed to detail design of the Preliminary Treatment Works and proceed to Pre-Selection of the major equipment as per the Capital Program. **CARRIED**

It was **Moved By:** D. Muir and **Seconded By:** C. Michaud to award the engineering services associated with this component to CBCL in accordance with their original proposal and the fact that they had the highest overall score, the fact that the agreement includes a provision that the Commission would add the detail design to their scope if the Commission should decide to proceed to detail design, and subject to technical staff working with CBCL in updating the pricing and making necessary adjustment dealing with the Scope of Services and subject to the Commission’s subsequent approval of the agreement reached. **CARRIED**

4.3.4 **SCADA Modernization and Upgrade Project Progress Report - Evaluation of Proposal**

A plant wide SCADA upgrading project progress report was provided at the meeting. Plant technical staff having successfully updated the operator interface software, the computer

workstations and data management system, recommend proceeding with the control hardware replacement in stages.

It was **Moved By:** D. Muir and **Seconded By:** C. Michaud to authorize GMWC technical staff to proceed with replacement of control hardware based on the work plan and a drawing provided with the status report, starting with the Dewatering System in accordance with the budget provided by ADM Systems Engineering Ltd. of \$72,457.35 for the components and \$27,342.00 for engineering and to award the engineering to ADM on the basis of their expertise on this type of retrofit and current knowledge of the Commission system. **CARRIED**

### **Conrad Allain left the meeting**

#### 4.4 Capital Project Spend Report for July 2015

The report was reviewed.

### 5. Financial and Administration

#### 5.1 Monthly Financial Report - July 2015

The report was reviewed. M. Asplet highlighted a few items on the report.

#### 5.2 Monthly Operations Report - July 2015

The report was reviewed. M. Asplet advised that P. Casas took the feedback from the last meeting and adjusted the first page of the operations report to provide a little more information on it as requested.

#### 5.3 BMO GIC Investment Maturity and Reinvestment Decision

A memo entitled BMO GIC Investment Maturity and Caisse Populaire Reinvestment Decision was reviewed together with the term deposit certificate that was attached.

#### 5.4 Reserve Fund Transfer Motion

It was **Moved By:** C. Michaud and **Seconded By:** C. Sweetland that five million dollars (\$5,000,000.00) be transferred from the GMWC's General

Account (the operating account) to the GMWC's Reserve Fund Account effective 20 August 2015. **CARRIED**

6. Other - General

6.1 General Manager Report - July 2015

The General Manager's Report of July 2015 was reviewed. M. Asplet highlighted some of the salient points in his report.

6.2 Status of Funding Applications

No status update.

6.3 Capital Plan - Post P3

(Tabled to next meeting)

6.3.1 Future Business Strategy Study (Table to future meeting)

(Tabled to future meeting)

6.3.2 Capital spending alternatives given no funding forthcoming this year

Dealt with in Item 4.3 above.

6.3.3 Complete 20 Year Plan with CSO Upgrades Included and Applicable Cost Implications

(Tabled to future meeting)

6.4 By-Law update review (Table to Future Meeting)

(Tabled to future meeting)

6.5 2015 WEFTEC Conference - Chicago, IL., 26 - 30 September - Staff Attendees

The GMWC travel request policy was reviewed.

It was **Moved By:** C. Sweetland and **Seconded By:** D. Muir to authorize Kevin Rice, general manager, to attend the 2015 WEFTEC Conference to be held in Chicago, IL., from September 26 to 30, 2015. **CARRIED**

6.6 Capstone Design Project at UNB at request of Prof. Michel Coutourier, NSERC Chair Design Engineering

The Chair informed all present of some background particulars concerning this project and that it will be at no cost to the GMWC. The project is going ahead.

6.7 Effect of Dieppe's proposed 25 sq. km. expansion on GMWC (refer to Technical Committee)

Matter referred to the Technical Committee.

6.8 JDRF Touch a Truck Sponsorship Request

Following a brief discussion all present were in agreement with the Acting General Manager's recommendation.

7. Information Items

- 7.1 Approved Technical Committee Minutes (no Technical Committee meetings over summer, therefore no approved minutes this month)
- 7.2 Payables - July 2015 Payables
- 7.3 Acknowledgement Letter from Premier Gallant 2015 07 07
- 7.4 Disposal of Fracking Water Gets Approval from Nova Scotia Government T&T 2015 07 16
- 7.5 TransAqua News Release Kevin Rice appointed new General Manager of TransAqua 2015 07 24
- 7.6 TransAqua Communiqué Kevin Rice est nommé directeur général de TransAqua 2015 07 24
- 7.7 TransAqua Appoints New GM T&T 2015 07 24
- 7.8 Saint John Official Takes Job in Moncton Telegraph Journal 2015 07 24
- 7.9 Potential Expansion could mean a Third Bag for Monctonians T&T 2015 07 25
- 7.10 Memo re meeting with Dieppe Mayor Lapierre
- 7.11 Memo re meeting with Riverview Mayor Seamans
- 7.12 Memo re meeting with Moncton Mayor LeBlanc

8. Private Meeting

**The meeting went to “Private” session between 6:30 p.m. and 7:00 p.m.**

It was **Moved By:** C. Sweetland and **Seconded By:** C. Michaud to adjourn the public meeting and move to the “Private” meeting. **CARRIED**

9. Next Meeting

Next meeting 17 September 2015 at 4:00 p.m.

It was **Moved By:** C. Sweetland to adjourn the public meeting.

**The meeting adjourned at 6:30 p.m.**