

**GREATER MONCTON WASTEWATER COMMISSION
APPROVED MINUTES OF REGULAR MEETING**

DATE: **Thursday, October 17, 2019 at 6:00 p.m.**
at the TransAqua Riverview Operations Centre Boardroom

IN ATTENDANCE: David Muir, Chair
 Michel Desjardins, Secretary
 Jennifer Dingman, Treasurer
 Yves Gagnon, Commissioner
 JP Ouellette, Commissioner
 Kevin Rice, General Manager

ABSENT: Bryan Inglis, Commissioner

1. Chairman's remarks and approval of Agenda

The Chair opened the public meeting.

Motion: That the agenda be approved as modified to add Items 4.1, 4.2, 4.3, and 6.1 from the Private Meeting to the agenda at Item 9.

Moved by: Yves Gagnon

Seconded by: Michel Desjardins

MOTION CARRIED

2. Approval of Meeting Minutes

2.1 Minutes of Regular Meeting – September 19, 2019

Motion: That the Minutes be approved as amended.

Moved by: Michel Desjardins

Seconded by: Jennifer Dingman

MOTION CARRIED

2.2 Procès-verbal de la réunion ordinaire du 19 septembre 2019

Motion: That the French Minutes be approved as amended.

Moved by: Michel Desjardins

Seconded by: JP Ouellette

MOTION CARRIED

3. **Disclosure of Conflict of Interest**

3.1 Commission Secretary Desjardins declared a conflict of interest regarding Item 6.2 “Symposium de la rivière Petitcodiac River Symposium sponsorship”.

4. **Consent Agenda**

K. Rice briefly reviewed the General Manager Report for October 2019. Discussion followed and various questions asked were clarified by K. Rice.

- 4.1 Items arising listed in Appendix 1
- 4.2 General Manager Report – October 2019
- 4.3 September YTD Budget Forecast
- 4.4 September YTD Safety Update

Motion: That the Commission receive and file all Reports in the Consent Agenda.

Moved by: Yves Gagnon

Seconded by: Jennifer Dingman

MOTION CARRIED

5. **Submissions by Commissioners**

5.1 Commissioner Desjardins presented the draft Skill Matrix / Equity Guide for the recruitment of Board members that was developed by Commissioners Desjardins and Dingman. The Skill Matrix / Equity Guide is a Strategic Initiative within the Governance Leadership Strategic Objective outlined within the 2019-2023 GMWC Strategic Plan. Commissioners were invited to provide input. Once complete, the Skill Matrix / Equity Guide will be posted on the TransAqua website under the Commissioner page.

6. Business Matters

6.1 GMWC Landscaping Weed Control Program

K. Rice presented a report outlining the pros and cons of each weed control program option for the Commission's consideration. The Commission gave direction to no longer use pesticides on TransAqua's properties and to develop signage ("This lawn is pesticide free") to be placed on the WWTF lawn each spring.

6.2 Symposium de la rivière Petitcodiac River Symposium sponsorship

Sentinelles Petitcodiac Riverkeeper was seeking a \$2,500 sponsorship that would allow TransAqua to have a display booth. The cost of the symposium is \$6,000. Other sponsors are not known. This is the first symposium of its kind and some environmental groups (i.e. Fundy Biosphere Reserve) were not invited. TransAqua sponsoring 42% of the total cost does not make sense. TransAqua is willing to sponsor \$500 and request no display booth and for its logo to be displayed at the same size as other organizations. Commissioner Desjardins declared a conflict and left the Public Meeting for this Item.

Motion: That the Commission approve sponsorship funding of \$500 to Sentinelles Petitcodiac Riverkeeper towards the Symposium de la rivière Petitcodiac River Symposium.

Moved by: Yves Gagnon

Seconded by: JP Ouellette

MOTION CARRIED

6.3 Phase 3A Backfill Contract

Motion: That the Commission award the Phase 3A Backfill Contract to Modern Construction for the total price of **\$432,100.00** (not including HST) with the understanding that some of the items are based on unit prices and final payment amount to be determined from field measurements and authorize the General Manager to administer and make payments associated with this contract.

Moved by: JP Ouellette

Seconded by: Michel Desjardins

MOTION CARRIED

6.4 Phase 3B Roof Structure Contract

Motion: That the Commission award the Phase 3B Roof Structure Contract to Canam Group Inc. in the amount of \$53,900.00 (not including HST) and authorize the General Manager to administer and make payments associated with this contract.

Moved by: Yves Gagnon

Seconded by: JP Ouellette

MOTION CARRIED

6.5 Phase 3A and 4 Backup Generators Contract

Motion: That the Commission accept the quotation for the Phase 3A and 4 Backup Generators from Black & McDonald for the total amount of \$554,598.12 (not including HST) and that the Commission authorize the Mechanical and Electrical contractor (Black & McDonald) to purchase the equipment under their Master Agreement with TransAqua and authorize the General Manager to administer and make payments associated with this purchase.

Moved by: Michel Desjardins

Seconded by: JP Ouellette

MOTION CARRIED

6.6 Phase 3B Building Masonry Contract

Motion: That the Commission award the Phase 3B Building Masonry Contract to “Acadia Bricklayers” for the total price of \$462,166.99 (not including HST) and authorize the General Manager to administer and make payments associated with this contract.

Moved by: JP Ouellette

Seconded by: Michel Desjardins

MOTION CARRIED

6.7 Preliminary Design, Detail Design and Contract Management Wastewater Forcemain - Fox Creek Pumping Station to Babineau Creek Trunk Sewer

Motion: That the Commission award the engineering associated with the Fox Creek to Babineau Creek Trunk Sewer Forcemain Preliminary Design, Detail Design and Contract Management to EXP for the total price of \$86,853.00 (not including HST) and authorize the General Manager to administer and make payments associated with this contract.

Moved by: Yves Gagnon

Seconded by: JP Ouellette

MOTION CARRIED

6.8 Phase 3A, 3B and 3C Hydro Demolition Contract

Motion: That the Commission accept the quotation for the Phase 3A, 3B and 3C Hydro Demolition Contract from Water Blasting Services for the total amount of \$334,957.14 (not including HST) and that the Commission authorize the General Manager to administer and make payments associated with this purchase.

Moved by: Michel Desjardins

Seconded by: Yves Gagnon

MOTION CARRIED

7. **Consideration of Issues Separated from the Consent Agenda**

No items

8. **Supplemental Agenda**

No items

9. **Items arising from the Private Meeting**

Motion:

That items 4.1, 4.2, 4.3, and 6.1 being the Motion from the Private Meeting be ratified.

Moved by: Michel Desjardins

Seconded by: Yves Gagnon

MOTION CARRIED

10. Information Items

- 10.1 Municipal Letter informing of the Commission vote on the 2019 GMWC Operating and Capital Budget
- 10.2 October 2018 GMWC Newsletter
- 10.3 GMWC - ECO 360 Mutual Benefit
- 10.4 Report on Attendance to the 2019 ACWWA Conference

11. Adjournment

By consensus of the Commissioners present, it was agreed that the Public Meeting was adjourned.

The meeting adjourned at 7:25 pm

Next meeting – November 21, 2019