

**GREATER MONCTON WASTEWATER COMMISSION
APPROVED MINUTES OF REGULAR MEETING**

DATE: **Thursday, November 21, 2019 at 6:00 p.m.
at the TransAqua Riverview Operations Centre Boardroom**

IN ATTENDANCE: David Muir, Chair
Michel Desjardins, Secretary
Jennifer Dingman, Treasurer
Bryan Inglis, Commissioner (via teleconference)
Yves Gagnon, Commissioner
JP Ouellette, Commissioner
Kevin Rice, General Manager

ABSENT:

1. Chairman's remarks and approval of Agenda

The Chair opened the public meeting.

Motion: That the agenda be approved as modified to add Items 6.1, 6.2, 6.3, and 6.4 from the Private Meeting to the agenda at Item 9.

Moved by: Jennifer Dingman

Seconded by: Michel Desjardins

MOTION CARRIED

2. Approval of Meeting Minutes

2.1 Minutes of Regular Meeting – October 17, 2019

Motion: That the Minutes be approved as amended to indicate Michel left the room for the Riverkeepers Symposium sponsorship discussion and add "Reserve" to the end of "Fundy Biosphere".

Moved by: Jennifer Dingman

Seconded by: Michel Desjardins

MOTION CARRIED

2.2 Procès-verbal de la réunion ordinaire du 17 octobre 2019

Motion: That the French Minutes be approved as amended the same as per Item 2.1.

Moved by: Yves Gagnon

Seconded by: JP Ouellette

MOTION CARRIED

3. **Disclosure of Conflict of Interest**

None

4. **Consent Agenda**

K. Rice briefly reviewed the General Manager Report for November 2019. Discussion followed and various questions asked were clarified by K. Rice.

4.1 Items arising listed in Appendix 1

4.2 General Manager Report – November 2019

Motion: That the Commission receive and file all Reports in the Consent Agenda.

Moved by: Yves Gagnon

Seconded by: Jennifer Dingman

MOTION CARRIED

5. **Submissions by Commissioners**

No items

6. Business Matters

6.1 2020 GMWC Operating and Capital Budget

Motion: That the Commission:

1. Approve the GMWC 2020 Operating and Capital Budget;
2. Approve the GMWC Chair and Secretary sign the appropriate GMWC 2020 Operating and Capital Budget documents; and
3. Direct the General Manager to submit the GMWC 2020 Operating and Capital Budget to Moncton, Riverview and Dieppe and the Province of New Brunswick.

Moved by: Jennifer Dingman

Seconded by: Yves Gagnon

MOTION CARRIED

6.2 Phase 3B Mechanical and Electrical Contract

Motion: That the Commission accept the quotation for the Phase 3B Mechanical and Electrical Contract from Black & McDonald for the total amount of \$3,011,700 (not including HST) under their Master Agreement with TransAqua with the understanding that some of the items are based on estimated hours and fees and the final payment amount is to be determined from actual field work and authorize the General Manager to administer and make payments associated with this Agreement.

Moved by: Yves Gagnon

Seconded by: JP Ouellette

MOTION CARRIED

6.3 Phase 3B Electrical Equipment Contract

Motion: That the Commission accept the quotation for the Phase 3B Electrical Equipment Purchase from Black & McDonald for the total amount of \$1,462,133.59 (not including HST) and that the Commission authorize the Mechanical and Electrical contractor (Black & McDonald) to purchase the equipment under their Master Agreement with TransAqua and authorize the General Manager to administer and make payments associated with this purchase.

Moved by: JP Ouellette

Seconded by: Michel Desjardins

MOTION CARRIED

6.4 Ultraviolet Disinfection Equipment Contract

Motion: That the Commission accept the quotation for the Ultraviolet Disinfection Equipment Contract from Black & McDonald, in principle, for the total amount of \$1,365,812.20 (not including HST) and authorize the General Manager to issue a Letter of Intent associated with this equipment purchase.

Moved by: Michel Desjardins

Seconded by: Jennifer Dingman

MOTION CARRIED

6.5 GMWC IT Server Backup Policy

Motion: That the Commission approve the GMWC Information Technology Server Backup Policy as presented.

Moved by: Jennifer Dingman

Seconded by: Michel Desjardins

MOTION CARRIED

6.6 GMWC Mobile Device Management Policy

Motion: That the Commission approve the GMWC Mobile Device Management Policy as presented.

Moved by: Yves Gagnon

Seconded by: Michel Desjardins

MOTION CARRIED

7. **Consideration of Issues Separated from the Consent Agenda**

No items

8. **Supplemental Agenda**

No items

9. **Items arising from the Private Meeting**

Motion:

That items 6.1, 6.2, 6.3, and 6.4 being the Motion from the Private Meeting be ratified.

Moved by: Yves Gagnon
Seconded by: Jennifer Dingman

MOTION CARRIED

10. Information Items

10.1 2019-2020 WWTF Snow Removal and Ice Control Services Contracts Award

11. Adjournment

By consensus of the Commissioners present, it was agreed that the Public Meeting was adjourned.

The meeting adjourned at 6:32 pm, Commissioner Inglis disconnected via teleconference at 6:24pm.

Next meeting – December 19, 2019