

**GREATER MONCTON WASTEWATER COMMISSION  
APPROVED MINUTES OF REGULAR MEETING**

**DATE:**                      **Thursday, December 19, 2019 at 6:00 p.m.  
at the TransAqua Riverview Operations Centre Boardroom**

**IN ATTENDANCE:**        David Muir, Chair  
Michel Desjardins, Secretary  
Jennifer Dingman, Treasurer  
Bryan Inglis, Commissioner  
Yves Gagnon, Commissioner  
Kevin Rice, General Manager

**ABSENT:**                    JP Ouellette, Commissioner

**1. Chairman's remarks and approval of Agenda**

The Chair opened the public meeting.

Motion: That the agenda be approved as modified to add Items 4.1, 4.2, 6.1, 6.2 and 6.3 from the Private Meeting to the agenda at Item 9 and to add Item 5.1 as a submission from Commissioner Desjardins.

**Moved by:** Yves Gagnon

**Seconded by:** Michel Desjardins

**MOTION CARRIED**

**2. Approval of Meeting Minutes**

**2.1      Minutes of Regular Meeting – November 21, 2019**

Motion: That the Minutes be approved as presented.

**Moved by:** Jennifer Dingman

**Seconded by:** Yves Gagnon

**MOTION CARRIED**

## 2.2 Procès-verbal de la réunion ordinaire du 21 novembre 2019

Motion: That the French Minutes be approved as amended to correct 2 spelling errors (2.1 indiqué to indiquer and 6.1 fonctionne to fonctionnement).

**Moved by**: Michel Desjardins

**Seconded by**: Yves Gagnon

MOTION CARRIED

### 3. **Disclosure of Conflict of Interest**

None

### 4. **Consent Agenda**

K. Rice briefly reviewed the General Manager Report for December 2019. Discussion followed and various questions asked were clarified by K. Rice.

4.1 Items arising listed in Appendix 1

4.2 General Manager Report – December 2019

4.3 GMWC Organizational Structure

The Organization chart was discussed and there was agreement to clean the chart up to reflect B. Auclair and C. Perry coming under the supervision of P. Casas.

Motion: That the Commission receive and file all Reports in the Consent Agenda.

**Moved by**: Michel Desjardins

**Seconded by**: Bryan Inglis

MOTION CARRIED

### 5. **Submissions by Commissioners**

5.1 Commissioner Desjardins informed the Commission that he has been approached to present on behalf of TransAqua to Nature Moncton, a local environmental group, about pollution in the Petitcodiac River with stakeholders on April 4, 2020. Commissioner Desjardins is seeking guidance if he is the appropriate person to represent TransAqua at such an event. The Commission

requested the General Manager provide this presentation on behalf of TransAqua.

## 6. Business Matters

### 6.1 Supply of Polymer Contract

Motion: That the Commission award the supply of anionic and cationic polymer from Brenntag that will be between \$70,560 and \$76,192 (not including HST); authorize the General Manager to administer and make payments associated with this award.

**Moved by:** Bryan Inglis

**Seconded by:** Michel Desjardins

MOTION CARRIED

### 6.2 Phase 3A Mechanical and Electrical Contract

Motion: That the Commission accept the quotation for the Phase 3A Mechanical and Electrical Contract from Black & McDonald for the total amount of \$4,571,000 (not including HST) under their Master Agreement with TransAqua with the understanding that some of the items are based on estimated hours and fees and the final payment amount is to be determined from actual field work and authorize the General Manager to administer and make payments associated with this Agreement.

**Moved by:** Michel Desjardins

**Seconded by:** Jennifer Dingman

MOTION CARRIED

### 6.3 2020 Site Labour Contract

Motion: That the Commission accept the quotation for the 2020 Project Site Labour from Modern Construction Limited for the total amount of \$699,600 (not including HST) with the understanding that additional labour resources may be required and authorize the General Manager to administer and make payments associated with this contract.

**Moved by:** Yves Gagnon

**Seconded by:** Bryan Inglis

MOTION CARRIED

#### 6.4 GMWC Skill Matrix / Equity Guide for the recruitment of Board members

The Commission received the GMWC Skill Matrix / Equity Guide for the recruitment of Board members as presented by Commission Secretary Desjardins and Commission Treasurer Dingman who thanked the Commissioners for helping to develop this Guide.

#### 6.5 2020 Property and Casualty Insurance Renewals Contract

**Motion:** That the Commission award the 2020 Property and Casualty Insurance Renewals Contract to Jardine Lloyd Thompson Canada for the commercial property, crime, equipment breakdown, umbrella and automobile insurance in the amount of \$117,425 and authorize the General Manager to administer and make payments associated with this contract.

**Moved by:** Bryan Inglis

**Seconded by:** Michel Desjardins

MOTION CARRIED

#### 6.6 GMWC Asset Management Strategy

**Motion:** That the Commission approve the Commission approve the GMWC Asset Management Strategy as presented.

**Moved by:** Michel Desjardins

**Seconded by:** Jennifer Dingman

MOTION CARRIED

### 7. **Consideration of Issues Separated from the Consent Agenda**

No items

### 8. **Supplemental Agenda**

No items

## 9. Items arising from the Private Meeting

Motion:

That items 4.1, 4.2, 6.1, 6.2 and 6.3 being the Motion from the Private Meeting be ratified.

**Moved by:** Bryan Inglis

**Seconded by:** Michel Desjardins

MOTION CARRIED

## 10. Information Items

- 10.1 2020 Radio Advertising Contract Award
- 10.2 2019-2023 Strategic Plan Implementation Update
- 10.3 TransAqua letter of support to the Petiticodiac Watershed Alliance

The Commission directed the General Manager to explore social media advertising for the French language advertising only due to the high cost and low listener levels of the bidder. The Commission requested the General Manager report back to the Commission at its January 2020 Meeting to provide information regarding this item.

## 11. Adjournment

By consensus of the Commissioners present, it was agreed that the Public Meeting was adjourned.

The meeting adjourned at 6:47 pm

**Next meeting – January 16, 2020**