

**GREATER MONCTON WASTEWATER COMMISSION  
APPROVED MINUTES OF REGULAR MEETING**

**DATE:**                      **Thursday - March 19, 2015 - 7:55 pm**  
**GMWC Riverview Operations Centre**

**IN ATTENDANCE:**              Win Pearce, Chair  
Chanel Michaud, Treasurer  
Clarence Sweetland, Secretary  
Julie Thériault, Commissioner  
George Somers, Commissioner  
Michael Asplet, Interim General Manager, GMWC

David Muir, Commissioner - absent

1.      Chair's remarks and Approval of Agenda

1.1      Chairman's Remarks

The Chair welcomed everyone to the meeting.

1.2      Approval of Agenda

A Revised Agenda was circulated and reviewed.

It was **Moved By:** C. Sweetland and **Seconded By:** J. Thériault to approve the Revised Agenda as presented.                      **CARRIED**

2.      Minutes of Meeting

2.1      Minutes of Meeting - 19 February 2015

The minutes were reviewed. To indicate in the minutes that J. Thériault did not join the meeting until 4:00 p.m. and G. Somers joined the meeting at 3:30 p.m. The Motion at Item 5.3.2 should be reworded to read as follows:

**MOTION**

It was **Moved By:** J. Thériault and **Seconded By:** C. Michaud that the GMWC accepts the detailed proposal from R.V. Anderson dated November 6, 2014 for the quoted amount of \$20,500.00 plus H.S.T. It is

further recommended that an additional amount of \$6,000.00 be added so management can deal with minor scope changes and additions. The amounts allocated for this work would come out of the budget item “CSO Screening at Pumping Stations - \$232,715.00. **CARRIED**

At Item 6.3.2 to add the words “A document entitled” at the beginning of the first sentence and to put the title of the document in quotation marks. Also the word “City” was changed to read “Town” as stated in the document.

It was **Moved By:** J. Thériault and **Seconded By:** C. Sweetland to approve the minutes as modified. **CARRIED**

2.2 Procès - Verbal de la réunion du 19 février 2015

J. Thériault to ensure modifications to the French minutes are made so that they coincide with the English version.

It was **Moved By:** J. Thériault and **Seconded By:** C. Michaud to approve the French minutes as modified. **CARRIED**

3. Matters Arising

3.1 Matters Arising - Appendix 1

All items are dealt with as specific agenda items below or will be dealt with at future meetings.

4. Capital Construction Program, Engineering Studies

4.1 Capital Projects

4.1.1 Gantt Chart - Schedule and Progress on 2015 Major Capital Projects

For information purposes.

4.1.2 Compost Project Status Report

For information purposes.

4.1.3 Compost Facility Curing Pad Expansion - Engineering Budget

A memorandum dated March 17, 2015 from C. Allain was reviewed. Considerable discussion followed. This matter was deferred for further discussion at the meeting scheduled for March 24, 2015. G. Somers requested that it should be noted that the concept of “waiving the loading fee” for residential customers only be reviewed and discussed further.

4.1.4 Operation’s Building Architectural Budget Update - Project Close-Out

M. Asplet to handle this matter.

4.2 Equipment and Contracts - Recommendations and Awards

4.2.1 Compost Facility - Purchase of Compost Turner/Conditioner

Deferred to next meeting.

4.3 Engineering Studies/Reports

4.3.1 RV Anderson - Future Conveyance and Combined Sewer Overflow Strategy Update

Deferred to next meeting.

4.4 Capital Project Report for February 2015

Deferred to next meeting.

5. Financial and Administration

5.1 Annual General Meeting

5.1.1 Agenda

A draft Agenda for the AGM was reviewed in preparation for the AGM scheduled for tomorrow morning, March 20, 2015.

5.1.2 Chair's agenda notes

The Chair's Agenda notes were reviewed. Minor changes were suggested and made accordingly.

5.1.3 2014 Annual Report

The 2014 Annual Report was reviewed.

5.2 Audit

5.2.1 Approval of PricewaterhouseCoopers 2014 Audited Financial Statements

It was **Moved By:** C. Michaud and **Seconded By:** G. Somers to approve the Greater Moncton Wastewater Commission's Financial Statements, as at December 31, 2014, as Audited by PricewaterhouseCoopers and to accept the Auditor Report as presented. **CARRIED**

5.2.2 Management letter to Auditor

Information purposes.

5.3 Monthly Financial Reports

5.3.1 January 2015 - Interim/Draft

Deferred to next meeting.

5.3.2 February 2015 - Interim/Draft

Deferred to next meeting.

5.4 Cost Sharing Agreements with Municipalities

5.4.1 Plans for 2015

Discussed in the Private Session.

5.5 General Manager Recruitment

Discussion took place in the Private Session.

It was **Moved By:** G. Somers and **Seconded By:** J. Thériault that following the departure of its General Manager in December of 2014, the GMWC requested proposals from three executive recruitment firms to carry out an executive recruitment program for a new General Manager. The proposals were received and after discussion and negotiation, the Human Resources Committee recommends that the contract be issued to the preferred vendor, the Venor Search Group for the amount of \$22,000.00 plus H.S.T. (where applicable) and reimbursable expenses such as candidate travel costs that will be chargeable to the Commission at cost.

**CARRIED**

6. Other - General

6.1 General Manager Report - February 2015

Deferred to next meeting.

6.2 Status of P3 business case development

6.2.1 KPMG Presentation of Initial Draft of Business Case

At KPMG and P3 Canada's request, the presentation was made in the Commission's private session from 4:00 to 6:00 p.m. Once the business case is finalized/considered/decided upon, the resulting decision will be made public.

6.2.2 Business Case - Directions forward

Deferred to next meeting.

6.2.3 XYZ/Bricor Communication Proposal for handling P3 Communications

This item discussed in the Private Session. It was agreed by all present that the services as outlined by XYZ/BriCor are needed and that the GMWC should accept their proposal. M. Asplet to coordinate with XYZ/BriCor.

6.2.4 MHPM Proposal

This item was discussed in detail in the Private Session.

It was **Moved By:** G. Somers and **Seconded By:** C. Michaud that the Chairman be authorized to negotiate a new delivery date with mhpm for their proposal of an independent review of the KPMG P3 proposal, and if successful the Chairman is authorized to approve the contract to a maximum of \$45,000 as per the terms of their proposal dated March 12, 2015. **CARRIED**

1 nay vote by C. Sweetland

6.3 Status of P3 - PTIC Application

6.3.1 Meeting with Denis Caron - What's required?

Deferred to next meeting.

6.3.2 Potential meeting with Minister Boudreau?

Deferred to next meeting.

6.4 Feedback on Request for Support to Councils, MLA's, MP's, Province

6.4.1 Meeting with area caucus to overview Commission activities and projects - Update

Deferred to next meeting.

6.4.2 Request for Provincial funding and department support for upgrading projects

Deferred to next meeting.

6.5 Gabbey Report - Commission Review

Discussion held in the Private Meeting.

7. Information Items

7.1 Payables - January 2015 Payables

7.2 Payables - February 2015 Payables

7.3 Commissions List - Updated March 17, 2015

- 7.4 Times and Transcript Article - Moncton Wastewater Commission to hold public meeting
- 8. Next Meeting
  - 8.1 Continuation of Meeting of March 19, 2015 scheduled for March 24, 2015 at 4:00 p.m.  
  
Regular scheduled meeting April 16, 2015 at 4:00 p.m.

It was **Moved By:** J. Thériault to adjourn the general meeting.

**The meeting adjourned at 8:30 p.m.**